BTEC International Level 3 Extended Diploma (1080 GLH) in Travel and Tourism: Sample One-year Delivery Plan

Equivalent in size to three International A Levels, this qualification is designed as a full-time course to support learners who want to study travel and tourism as the main focus of a one-year, full-time study programme. The qualification would support progression to higher education in its own right.

Audience

This document is aimed at supporting tutors and those delivering BTEC International Level 3 Extended Diploma (1080 GLH) in Travel and Tourism from April 2020.

Introduction

Clear unit planning and understanding of key deadlines are essential for a successful delivery programme. Pearson have produced a sample Delivery Plan showing how the BTEC International Level 3 Extended Diploma in Travel and Tourism could be delivered over one year.

It is important to note from the outset that this is a **suggested** Delivery Plan, designed to help structure the delivery of the unit content.

This is by no means a definitive or a prescribed document. Pearson recognises that each and every centre will want to stamp their mark on delivery and will want to teach to the strengths of resourcing, including both physical resources and human resources.

Centres are also encouraged to include optional units that will meet the local needs and reflect employability and/or progression to higher education, relevant to location.

The Level 3 International Extended Diploma in Travel and Tourism suggests 1080 guided learning hours (GLH), consisting of eight mandatory units plus five optional units.

Key sections

The document focuses on key dates to plan around and an example of how a Level 3 Extended Diploma in Travel and Tourism can be structured, set out in the three sections below:

Section 1: Guide to key dates
A guide setting out the key activities and requirements for course delivery alongside dates and links to further information

Section 2: Sample one-year plan – delivery chart
A chart setting out the key deliverables against chosen units

Section 3: Sample one-year plan – detailed rationale
An in-depth rationale and explanation as to how the suggested plan was structured

Further support can be found within the relevant specification on Pearson's website: https://qualifications.pearson.com/en/qualifications/btec-international-level-3/travel-and-tourism.html

Below is an overview of how wider support also links to this document.

Support	Purpose
Delivery Guides	A companion to your BTEC International Level 3 Extended Diploma in Travel and Tourism specification, Authorised Assignment Briefs (AABs) and sample Pearson set assignments. They contain ideas for teaching and learning, including practical activities, realistic scenarios, ways of involving employers in delivery, ways of managing independent learning and how to approach assessments. The aim of these guides is to show how the specification content might work in practice, and to inspire you to start thinking about different ways to deliver your course.
Authorised Assignment Briefs	These give scenarios and teaching plans for each unit, to be used either as they are set out, or to inform your own planning.
Schemes of Work	These demonstrate how the unit content can be covered in the GLH, while giving lesson ideas and highlighting links to other units to help you plan your teaching.

Section 1: Guide to key dates

Action	Description	Resource/reference
Assessment plan	An assessment plan must be in place to demonstrate that sufficient time is available to deliver and assess all the required units in a timely manner. More than one plan may be required if there are different groups working at different speeds.	Assessment plans are available on the Pearson website: https://qualifications.pearson.com/en/support/Services/myBTEC/how-to-use-mybtec/assessment-plans.html
Assignment briefs	Assignment briefs should be internally verified to ensure they are fit for purpose and the equipment, resources and staff expertise will be available. This is not required for Pearson set assignment units.	Authorised assignment briefs are available on the Pearson website.
Learner induction	A short period of induction is strongly recommended to ensure learners are familiar with the programme and its requirements. Plagiarism, referencing, time management skills, importance of meeting deadlines and centre policies should be covered.	
Register your learners	Learner registrations need to be made by the deadlines on our website. This will trigger the allocation of a Standards Verifier and support for your centre.	Edexcel Online
Allocation of Standards Verifier	The Standards Verifier should cover BTEC International Level 3 Travel and Tourism programmes. They will need to see the assessment plan(s) and will agree a sampling schedule with the centre. They are available to give you support and guidance.	The details of the Standards Verifier will be emailed to the Quality Nominee at the centre. Please ensure the Quality Nominee details registered with Pearson are accurate.
Internally assessed unit(s) completed	The internally assessed unit needs to have been sampled and reported prior to the end of teaching for the year.	A guide to Standards is available
Second sampling completed	Second sampling of internally assessed units that were not released for certification must be complete by the end of teaching for the year.	

Sample one-year plan – delivery chart for BTEC International Level 3 Extended Diploma from April 2020

This plan is intended to be used as guidance.

Key

R = Revision for assessment

INT = Internal assessment

SA = Summative assessment

TERM 1 – 14 WEEKS. TIME REQUIRED = 390 GLH				Term 1													
Unit and links	**Unit title**	**Guided learning hours**	**Assessment method**	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**13**	**14**
Unit 1. Mandatory unit; links to all other units in the qualification	The Travel and Tourism Industry	90	Pearson set assignment											**R**	**R**	**R**	**INT SET**
6.5 hours per week																	
Unit 3. Mandatory unit; links to all other units in the qualification	Marketing Travel and Tourism to Domestic and International Customers	90	Internal													**SA**	
6.5 hours per week																	

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Unit 18. Mandatory unit; links to units 1, 2, 3, 6, 7, 14 and 16	Researching Current Travel Trends and Key Issues in Travel and Tourism	120	Internal														**SA**
8.5 hours per week																	
Unit 16. Mandatory unit; links to units 1, 2, 9, 17 and 18	My Country as a Tourist Destination	90	Internal													**SA**	
6.5 hours per week																	

TERM 2 – 13 WEEKS. TIME REQUIRED = 420 GLH (30 HOURS/WEEK)

				Term 2												
Unit	**Unit title**	**Guided learning hours**	**Assessment method**	**15**	**16**	**17**	**18**	**19**	**20**	**21**	**22**	**23**	**24**	**25**	**26**	**27**
Unit 2. Mandatory unit; links to units 1, 6, 8, 10, 16 and 18	Worldwide Travel and Tourism Destination	120	Pearson set assignment										**R**	**R**	**R**	**INT SET**
9 hours per week																
Unit 5. Mandatory unit; links to units 1, 2, 4, 10, 11 and 14	Travel and Tourism Enterprises	90	Internal												**SA**	
9 hours per week																

Unit 4. Mandatory unit; links to units 1, 2, 9 and 13	Customer Service in Travel and Tourism	90	Internal														**SA**
7 hours per week																	

Unit 17. mandatory unit; links to unit 11	The Accommodation Sector in the Travel and Tourism Industry	90	Pearson set assignment										**R**	**R**	**R**	**INT SET**
7 hours per week																

TERM 3 – 10 WEEKS. TIME REQUIRED = 285 GLH

				April 2021 to July 2021									
Unit	**Unit title**	**Guided learning hours**	**Assessment method**	**28**	**29**	**30**	**31**	**32**	**33**	**34**	**35**	**36**	**37**
Unit 6. Optional unit; links to units 1 and 2	Specialist Tourism	60	Internal										**SA**
6 hours per week													
Unit 11. Optional unit; links to units 1, 2, 9 and 10	Events, Conferences and Exhibitions for the Travel and Tourism Industry	60	Internal										**SA**
6 hours per week													
Unit 9. Optional unit; links to units 1, 2, 4 and 11	Visitor Attractions	60	Internal										**SA**
4.5 hours per week													
Unit 12. Optional unit; links to units 1, 2, 4, and 13	Investigating Overseas Working	60	Internal										**SA**

6 hours per week													
Unit 7. Optional unit; links to units 1, 2, 6, 16 and 18	Sustainable Tourism	60	Internal										**SA**
6 hours per week													

Set assignment units

Some mandatory units in the qualifications are assessed using a Pearson set assignment. Each set assignment is set by Pearson and may need to be taken under controlled conditions before it is marked by teachers. Set assignment units are subject to external standards verification processes common to all BTEC units. By setting an assignment for some units, Pearson can ensure that all learners take the same assessment for a specific unit.

Unit 13 (optional) covers **work experience** in Travel and Tourism. There is no mandatory requirement for a work experience placement within this qualification but learners will significantly benefit from access to travel and tourism organisations/areas, as well as visiting speakers from the industry.

Unit 1 offers an opportunity to embed some of the knowledge learners will need to progress to the more specialist units. This mandatory unit links to all other units in the qualification and is assessed with a Pearson set assignment.

Unit 3 is a mandatory unit. This unit links to all other units in the qualification.

Units 1, 2 and 17 culminate in mandatory assignment set by Pearson.